

Certificate of Merit 2009

Registration: You will need to have access to a computer with Internet capabilities and an e-mail address. You will be able to add, change and finalize your list until 11:59 p.m. **November 15, 2008.** At that time the system will lock down. **THERE WILL BE NO LATE REGISTRATION AGAIN THIS YEAR.** After Nov. 15th, you will not be able to add, change, or delete a student. If you had registered your students last year, you will only be changing their levels. You will need the birth dates and grade level of your new students.

Usernames and Passwords: Use your username and password from last year. New teachers can obtain a number from the CM Chair. The State will issue a username and password and inform me as soon as one is available. To begin the registration procedure, go to: www.mtac.org/registration. Log on with your username and password. (First-time teachers may click on help for more specific instructions on how to use the website and register.) For specific registration instructions, click on CM Policy, then Registration Instructions. The fees listed online do not include our Branch fee. Use the fees below to calculate your totals.

Fees: Below is the fee schedule for CM 2009. **The Branch fee of \$10.00 is already included in the fees below.** You will need to postmark your check by Nov. 16, 2008, to be registered. You will collect your fees from your students and make out one check to MTAC North San Diego Branch. This is to be mailed to the CM Branch Chair. The check must be postmarked on or before Nov 16.

<u>CM FEES (Branch fees included)</u>				
<u>Piano Fees</u>			<u>String Fees</u>	
Prep. 1, 2	\$34.00		Prep. 1	\$34.00
Levels 3, 4, 5	\$38.00		Levels 2, 3, 4, 5	\$38.00
Levels 6,7	\$44.00		Levels 6, 7	\$44.00
Levels 8, 9	\$50.00		Levels 8, 9	\$50.00
Advanced	\$57.00		Advanced	\$57.00
<u>Panel Adv.</u>	\$68.00		<u>Panel Adv.</u>	\$68.00
<u>Wind Fees</u>			<u>Voice Fees</u>	
Levels 1, 2	\$34.00		Levels 1,2	\$34.00
Levels 3, 4, 5	\$38.00		Levels 3, 4	\$38.00
Levels 6, 7	\$44.00		Levels 5, 6	\$44.00
Levels 8, 9	\$50.00		Levels 7, 8	\$50.00
Advanced	\$57.00		Level 9 & Adv.	\$57.00
<u>Panel Level 9 & Adv.</u>	\$68.00		<u>Panel Level 8</u>	\$62.00
			<u>Panel Level 9 & Adv.</u>	\$68.00
Path B All	\$21.00	all levels		

CM Branch Dates

Keyboard Theory	Mar. 7	Regional Locations
Keyboard Evaluation	Mar. 21/22	Regional Locations
Wind Theory	Mar. 1	Ozzie's Music
Wind Evaluations (Performance):	Mar. 15/16	Ozzie's Music
String Evaluations and Theory:	Mar. 15	Mesa College
Voice	Mar. 21	With Keyboards

Work Contracts: Please check the instrument and day you want to work. Refer to the Branch dates for Day 1 or 2 for your discipline. If your discipline has only one day, then it will be Day 1. Keyboard only has a separate theory day request. Winds will have a few hours on the theory day in addition to the performance weekend. Only those teachers with specific needs will be given times before or after the weekend to fulfill their work obligations. Do not ask for a time before the weekend unless it is for physical limitations or a family emergency.

Keyboard Student Specifics: This will be handled online after Jan. 2, 2009. You will have until January 31 to complete the time requests for your students' CM evaluations. At that time, the requests will be downloaded and no changes can be made. This will be on a first-come, first-served basis. The date of your requests and changes will be noted online. The teacher with the earlier requests will be honored first. There will be places to note siblings, ensembles, car-pools, etc. Go to the Evaluation part of the program located with the Registration tab. There will be no phone requests or written requests accepted. You may change requests of CM evaluation times as often as you like before January 31, 2009, by logging onto the MTAC registration website. This is for evaluation time requests, only. Registration changes will be locked down on Nov. 15.

Student Literature and Convention Applications: All instruments will fill out the literature online. This will be available after Jan. 2, 2009, and must be completed by Jan. 31, 2009.

Panel: South Regional Panel for Keyboard will be March 8. I will be sending exact instructions on where to send the panel forms. Finals for all disciplines will be March 27-29. Voice is March 28 in the morning; Winds are in the afternoon; Strings are March 29 all day. Panel pamphlets are available online by going to the CM Policy Link. Please download a copy and refer to the requirements for your discipline. For YAG applicants, read the specific requirements for literature. Final Panel applications are available online and must be mailed on or before Mar. 15.

Senior Medallions: Senior medallions are awarded to Seniors in High School that pass CM three out of four years, one being their senior year, and complete a minimum of Level 7. This year we have an award of \$250.00 for seniors receiving a senior medallion. These will be presented at our Scholarship Meeting in June. This is to encourage students to participate in CM in their senior year. This money is made available through our CM facility fees and the generous donations of our music stores -- La Costa Music, Ozzie's Music, and San Diego Music.

Convention Theme Recital for 2009-2010: IRREGULAR METER. This includes frequently changing meter, unusual meter, uncommon meter, no meter, and hemiola. Pieces published within the last 10 years are not included but can be submitted as New Materials.

CM Change of Teacher: In the event a change of teachers occurs after registration, the student may be evaluated at the Branch of the new teacher. However, the new teacher will need the consent of the old teacher. A Change of Teacher form will be needed to properly transfer the results of the CM exam. Please call the CM Chair for the form if you receive a new student from another MTAC member.

Improvisation: Improvisation will be an optional part of the CM evaluation. We encourage teachers to become familiar with the MTAC Improvisation Syllabus, so see how this might be used as part of the evaluations.

CM Newsletter: On the MTAC.org website is the CM newsletter. This is a very helpful source for all your questions. Go to the website and read the last few letters to update yourself on theory and literature changes for 2009.

Who To Call		
Chairs		
Jane Masur	General questions about CM Registration and fees, work contracts	858-748-4721
Barbara Menzie	Keyboard Committee Chair	760-720-5240
Jane Masur	Wind Chair/Voice Chair	858-748-4721
Pama Lynn Broeckel	String Chair	760-480-7568

The Following Items Must Be Included in the Nov. 16 Mailing to Be Registered.

1. Copy of Student Registration and Fee Totals from the website.
2. Check for exact amount made out to MTAC Northern San Diego Branch.
3. Teacher's Work Contract.

The above items must be postmarked no later than Nov. 16 for students to be completely registered in CM 2009. If any of the above items are missing, your students will not be registered. Please call me for any concerns or problems concerning your registration. Do not wait until the last minute in case there are computer problems as there will be no extensions for any reason.

Mail the above items to:

**Jane Masur
12222 Poway Rd. #25
Poway, CA 92064**